



Dear Parents and Guardians,

We are delighted to have been invited to provide a contemporary family portrait photo shoot at **Robert Miles Infant School**. Orders will be fulfilled in time for use as Christmas gifts.

We will be visiting on **Monday 4<sup>th</sup> November 2019 from 1pm until 5pm**, you can book your 10-15 minute slot by contacting the school office by Friday 25<sup>th</sup> October. Please note that this is a school inset day but the school hall will be open for the shoot.

During your session you will be able to have as many poses and combinations as you wish and you will then be provided with a secure UID to log in to your album online.

There will be a £10.00 booking fee payable to the school office to secure your slot, which will go to school funds and then you will be able to choose any 1 image from your shoot to be printed as a 10x8 print in folder included in the booking fee along with any other images you choose.

We would like to take this opportunity to highlight some of the main features of our service

- Online access card with a personal UID showing a list of product options available to order.
- Parents will then be able to view and order images online from our secure web site, or place their order by telephone with one of our team.
- Completed orders made before the ordering deadline can be delivered back to school free of charge, late orders or orders fulfilled directly to a home address will incur an extra charge.
- PACKBUILDER; This is a feature on our web site whereby parents are able to associate images of their children together to enable mixed image packs to be ordered. This is a great money saving feature!

If you have any questions or requests our friendly admin team will be happy to assist you, just call **01773 717 984** or e-mail [mail@jssp.co.uk](mailto:mail@jssp.co.uk) plus you can connect with us via Twitter [www.twitter.com/@jsspschools](http://www.twitter.com/@jsspschools) or Facebook [www.facebook.com/schoolphoto](http://www.facebook.com/schoolphoto) for latest offers and customer service. Please note that social media channels are not constantly monitored.

We hope you will enjoy your photos!

Best regards

JSSP Team